Information Technology Sub-Committee – Outstanding Actions

Item	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress update
1.	7 June 2016, Item 5	IT Division Member Update IT Workshops for Members to be introduced	Simon Woods, Chamberlain's Department	Ongoing	A workshop on the IT Division budget was held in November. Members are encouraged to email the IT department for suggestions of topics they would find useful.
2.	30 September 2016, Item 6	Development of the IT Strategy Previous IT Strategies be circulated to the Committee for comparison to the new strategy	Simon Woods, Chamberlain's Department	November	Shared with the pack.
3.	30 September 2016, Item 8	IT Service Performance Performance statistics to be presented using percentages as well as graphically, and to include data from a longer time period to allow for trends to be drawn out.	Fay Sutton, Chamberlain's Department	Ongoing	Additions included in the report at Item 7